



Healthcare Career Training



Partners in **C**areer and **W**orkforce **D**evelopment (**PCWD**) is a 5-week job readiness training and internship for people interested in pursuing a career in healthcare. The program offers training in

- workplace etiquette
- resume writing
- interview skills
- basic English and Math
- medical terminology
- computer skills

After completion of the training, participants begin an internship and receive support from the Partners Healthcare staff. Placements have included entry-level clerical and supportive staff positions. This is an opportunity to get your foot in the door with the Partners Healthcare system including **Brigham & Women's**, **Mass General** and **Spaulding Rehab**.

The following agencies have developed and will support PCWD and its participants:

1. Transition To Work (Project Hope) is the program responsible for recruiting all PCWD candidates from the Dorchester community. Transition To Work is providing all of the assessment and case management support for the training and post placement support for up to 2 years. The staff will be involved to increase retention by addressing any personal needs that the participant may have. A needs assessment will be done with each participant highlighting any barriers to successful employment and retention.

2. Partners Healthcare is the employer that is providing the training site and internship placement during the training. After the participants complete the training they will support the participants in "Career Club". "Career Club" is two days a week working with a Partners Healthcare staff member in accessing the employment database and networking with managers that are seeking employees.

3. Jewish Vocational Services is providing the classroom instruction during the training. The staff will provide classes in understanding the hospital system, workplace expectations, and workplace skills including medical terminology, the Partners employment process, and career planning.

4. Worksource Partners Inc. is providing the workplace and career ladder support to the participants. The staff will develop detailed vocational plans with each participant mapping out the career path that they are interested in pursuing. The staff will support the participants with navigating the Partners and external education and training options that will assist the participant in their career goals. The staff will also manage and maintain relationships with the participant Partners managers to support them in their employment.